



## APPLICATION INSTRUCTIONS

2012 – 2013 Academic Year

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**DOCOC Regional FCU is offering two \$1,500 college scholarships for the 2012 – 2013 school year. Based on the descriptions provided below, each application must be submitted under one of the following two categories:**

- **Category A:** Scoring for this category favors strong academic achievement (3.0 GPA or higher). However, a well-rounded blend of extra-curricular activities and employment, school/community service initiatives, and financial need are also factored into the scoring. One \$1,500 scholarship will be awarded to an applicant applying under category A.
  - **Category B:** Scoring for this category favors financial need and the potential for a student to “rebuild” their GPA to become HOPE eligible. This scholarship is designed for a student, who is not eligible to receive financial assistance other than student loans, but is a student, who demonstrates a well-rounded blend of academic interest, extra-curricular activities and employment, school/community service initiatives, and financial need. Individuals with a GPA of 3.0/85 numeric system (College Prep Diploma) or 3.2/80 numeric system (Tech Career Diploma) or higher are not eligible to apply under this category. One \$1,500 scholarship will be awarded to an applicant applying under category B.
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### SCHOLARSHIP ELIGIBILITY:

1. The applicant must be a dependant of a primary member of DOCOC Regional FCU. The primary member must have been a member for at least 3 months, and their account must be in good standing.
  2. The applicant must be a senior in high school who will be enrolled or plan to be enrolled in an undergraduate course of study during the 2012 – 2013 school year at an accredited 2- or 4-year college, university or vocational-technical college in the U.S.
  3. Members of the Board of Directors and the Scholarship Selection Committee and their immediate family members/dependants of the same household are not eligible to receive credit union scholarships.
  4. Scholarship applications and accompanying documentation must be completed in full and returned to the credit union by the submission deadline to be considered for scholarship awards.
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### APPLICATION

1. Must be returned by 5:00 PM on Friday, March 23, 2012. They must be filled out completely and typed or neatly printed in black or blue ink.
  2. Please submit applications in the order described in the Application Checklist.
  3. All information provided to DOCOC Regional FCU in and with the scholarship application will remain confidential. Sorry, no material can be returned.
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### SELECTION

Applications will be reviewed by the DOCOC Regional Federal Credit Union Scholarship Committee. The Scholarship Committee is appointed by the Board of Directors. Selection will be based on academic record, community service/school activities, essay, and financial need – each accounting for up to 25% of the overall score. Finalists may be asked to meet with the committee for an informal interview. Recipients of the DOCOC Regional FCU scholarship will be notified no later than April 30, 2012. All decisions concerning the scholarship awards will be the responsibility of the Selection Committee, and all decisions of the Scholarship Selection Committee are final.

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### QUESTIONS

Please direct all questions pertaining to the application to [feubanks@docofcu.com](mailto:feubanks@docofcu.com) or contact Fran Eubanks at (229) 420-8230 or (800) 227-9180 x8230.

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*Please submit your scholarship application package in the order described below. If your scholarship packet is incomplete, out of order, and/or not received by the deadline, it may be disqualified.*

**1. COMPLETED APPLICATION**

- Select the category you wish to submit your application under.
- Do not leave questions blank. If your answer to a question is “no,” “none,” or “not applicable,” please state as such on the application.
- The application form must be signed and dated by both the applicant and a parent/guardian.
- Please type your entry, if possible or print legibly in black or blue ink.

**2. ACADEMIC TRANSCRIPT(S)**

- Your Official Transcript should cover your entire high school career including at least the first semester of your senior year.
- Remove transcript from envelope(s) and place directly behind completed application.

**3. COMPLETED ESSAY & LETTER OF RECOMMENDATION**

- On a separate sheet of paper you are to include an essay (limited to 300 words) to help the scholarship committee understand your career aspirations in 10 years. Please explain what you are doing now (i.e. academics, work, community service, etc.) and what you plan to do in the future to achieve your career goals. Place essay behind your academic transcripts.
- Place letter of recommendation behind essay

**4. ADDITIONAL ATTACHMENTS**

- If you have additional attachments for explanations of involvement in School Activities, Awards & Recognition or School/Community Service, please place behind your letter of recommendation in the order previously listed.

**5. ADDITIONAL COPY**

- Once you have put your packet together, please make a second copy and submit it with the original.
- No report covers, please.

**6. APPLICATION SUBMISSION**

- Applications must be received by DOCOCU Regional Federal Credit Union by 5:00 PM on Friday, March 23, 2012.
- Mail applications to:  
DOCOCU Regional Federal Credit Union  
Scholarship Selection Committee  
P.O. Box 71389  
Albany, GA 31708-1389  
*(DOCOCU Regional Federal Credit Union is not responsible for lost or misdirected items sent by mail.)*
- Or hand deliver applications to one of our offices.

**7. APPLICATION QUESTIONS**

Please direct all questions pertaining to your application to [feubanks@docofcu.com](mailto:feubanks@docofcu.com) or contact Fran Eubanks at (229) 420-8230 or (800) 227-9180 x8230.